

Online Compliance Center

Admin-Guide Compliance Archiv – E-Mail – EN – Stand: Februar 2025

Inhaltsverzeichnis

Contact	2
Feedback	2
Sales	2
Support	3
Login to the Online Compliance Center	4
Overview	7
Reports	9
Documents	10
Email Archive	11
Dashboard	11
Mailboxes	12
Jobs	13
Deletion Jobs	18
Proxy Rights	24

Contact

You can generally reach us from Monday to Friday between 9:00 AM and 5:00 PM. Feel free to give us a call or send us an email. Our technical support hotline is also available from Monday to Friday between 7:30 AM and 6:00 PM. Please note your individual support agreement.

Feedback

We highly value customer feedback and encourage you to share both positive and negative criticism, new ideas, and your individual challenges with us. Our goal is not only to assist you quickly with technical issues but also to take your suggestions into account and continuously develop our product to meet your needs.

Sales

Do you have questions about your licensing or our product? Feel free to reach out to us anytime!

Phone number: +49 6126 5019 500

Email: sales@sitaas.de

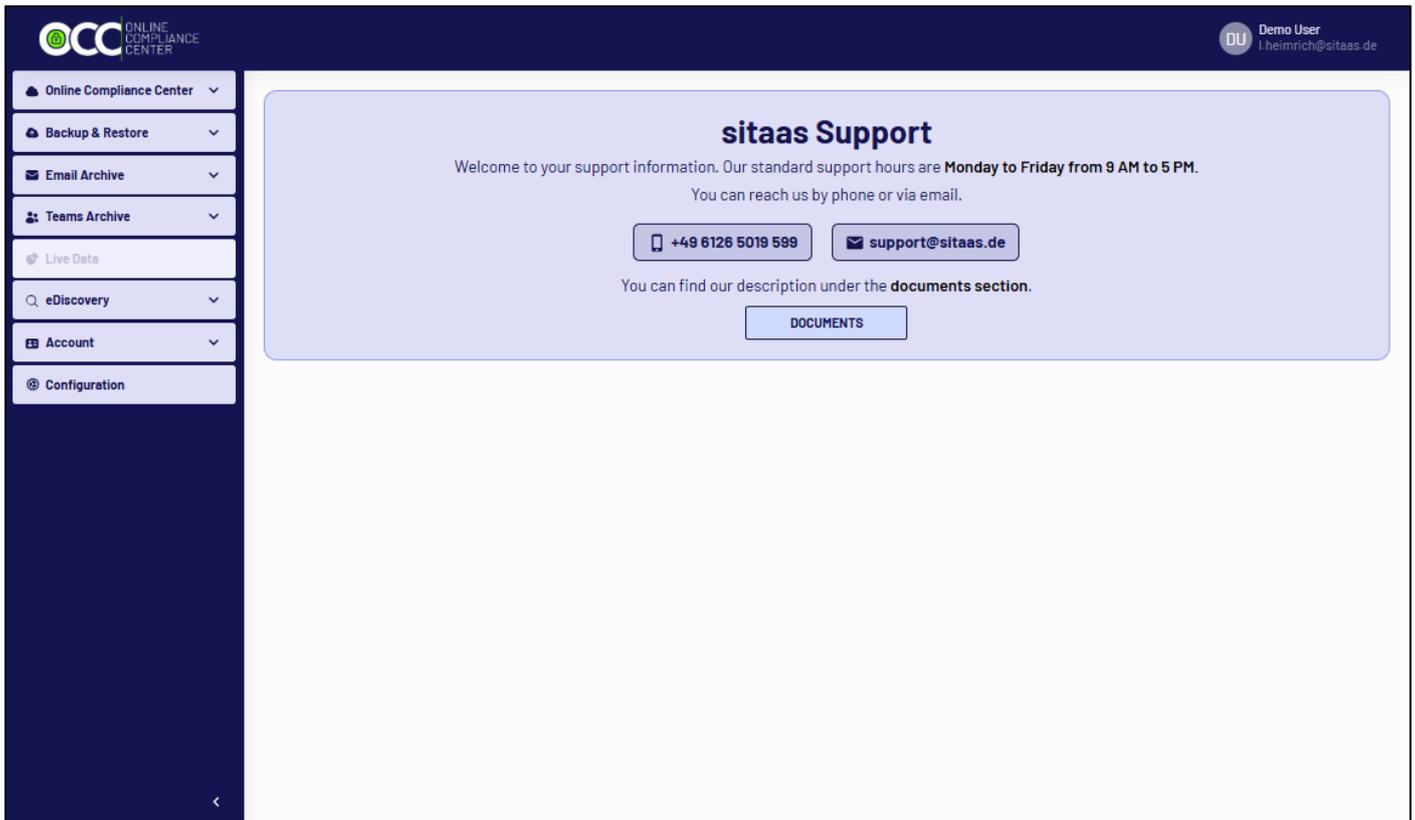
Support

Do you have a problem or a question? Don't hesitate to contact our support team!

Phone number: +49 6126 5019 599

Email: support@sitaas.de

You can also find an overview of our support contact options in the Online Compliance Center. There, you can easily make a call or send an email directly from the platform.

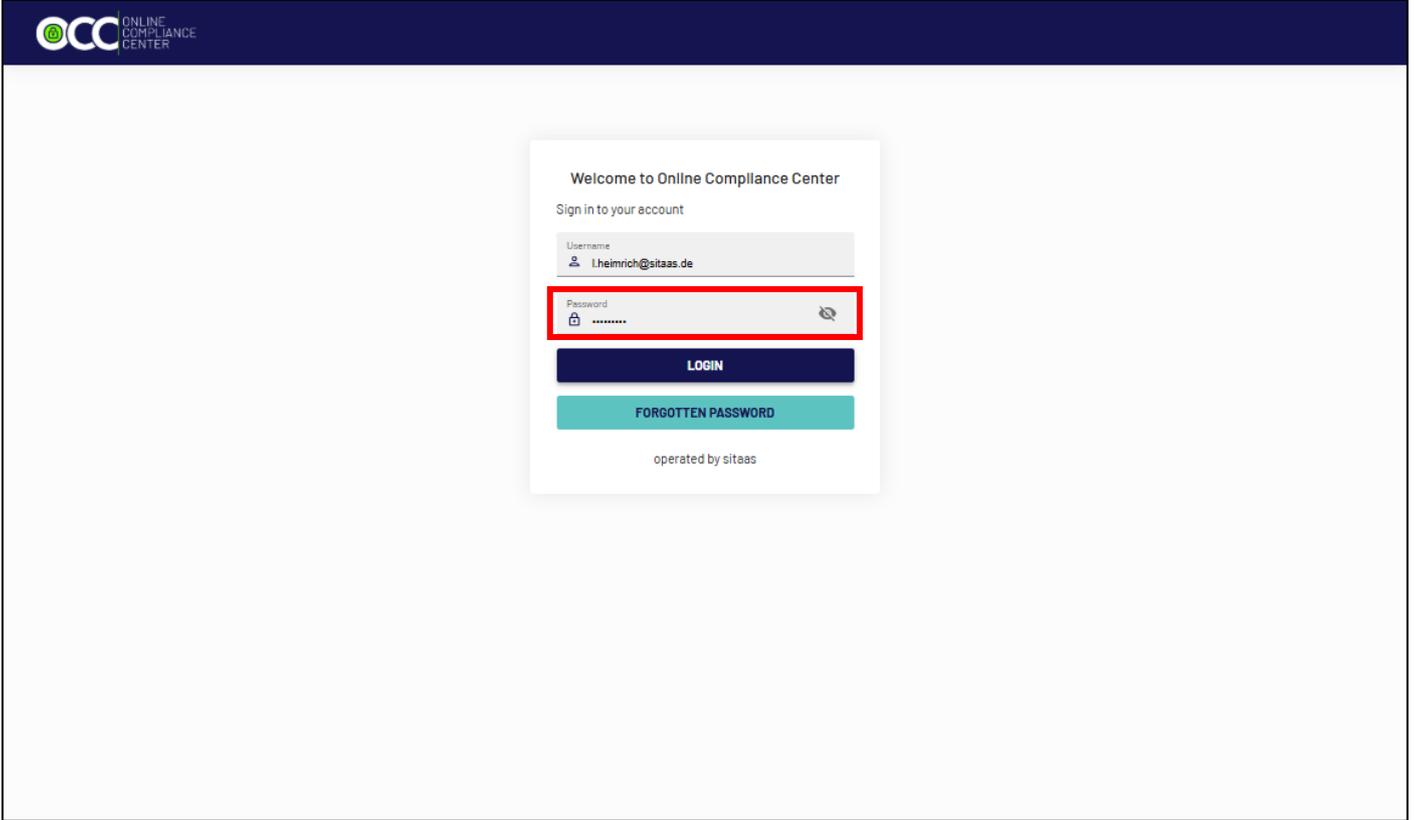


The screenshot shows the Online Compliance Center (OCC) interface. On the left is a dark blue sidebar with a menu containing: Online Compliance Center, Backup & Restore, Email Archive, Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area has a dark blue header with the OCC logo and 'ONLINE COMPLIANCE CENTER' text, and a user profile for 'Demo User' (l.heimrich@sitaas.de). Below the header is a light blue box titled 'sitaas Support' with the following text: 'Welcome to your support information. Our standard support hours are Monday to Friday from 9 AM to 5 PM. You can reach us by phone or via email.' Below this text are two buttons: '+49 6126 5019 599' and 'support@sitaas.de'. Further down, it says 'You can find our description under the documents section.' and a 'DOCUMENTS' button.

Login to the Online Compliance Center

Open the Website: <https://portal.netmail.cloud>

Enter your **username** and **password**, then click "Login."

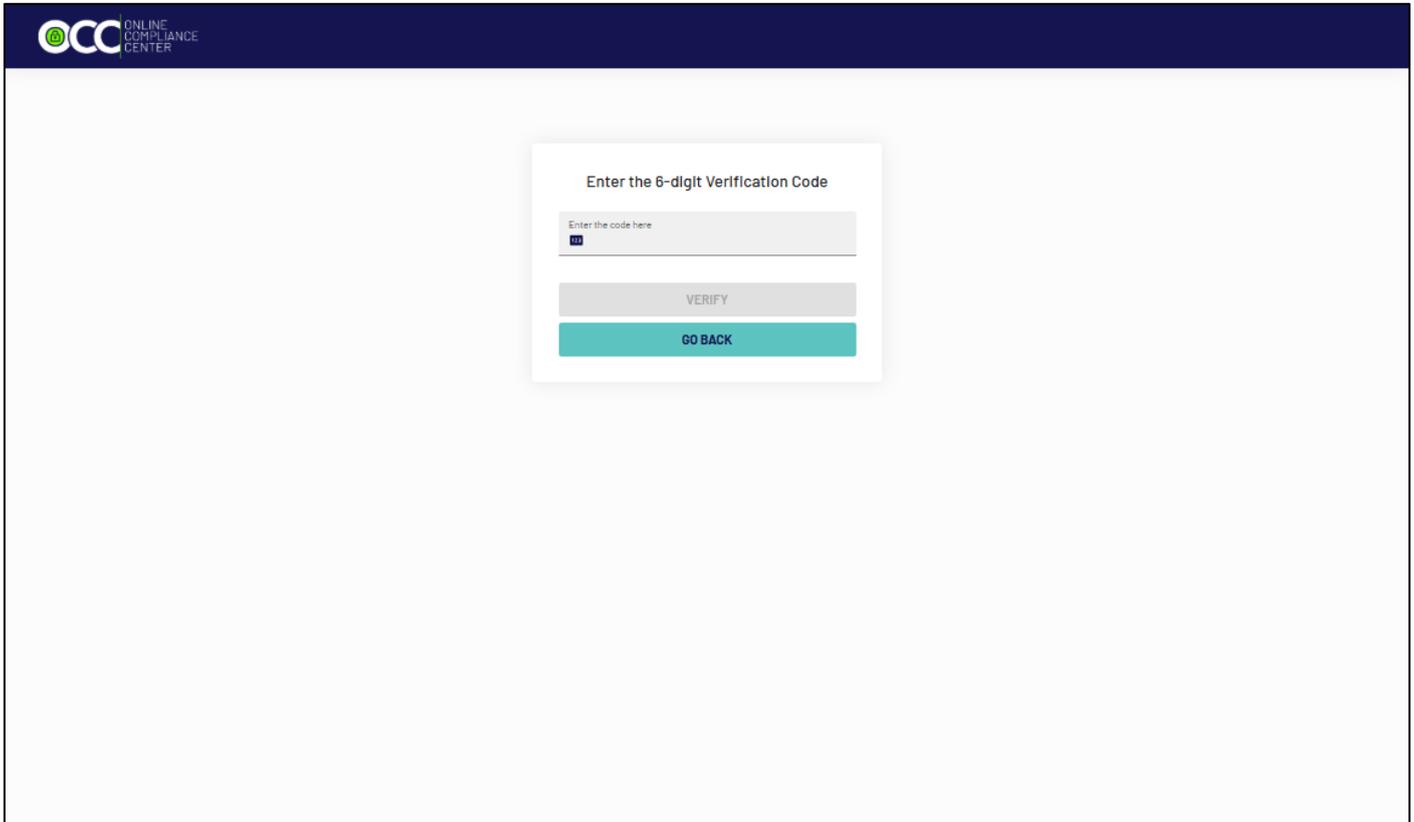


The screenshot shows the login interface of the Online Compliance Center. At the top left, there is a dark blue header with the OCC logo and the text "ONLINE COMPLIANCE CENTER". The main content area is white and contains a login form. The form has the following elements:

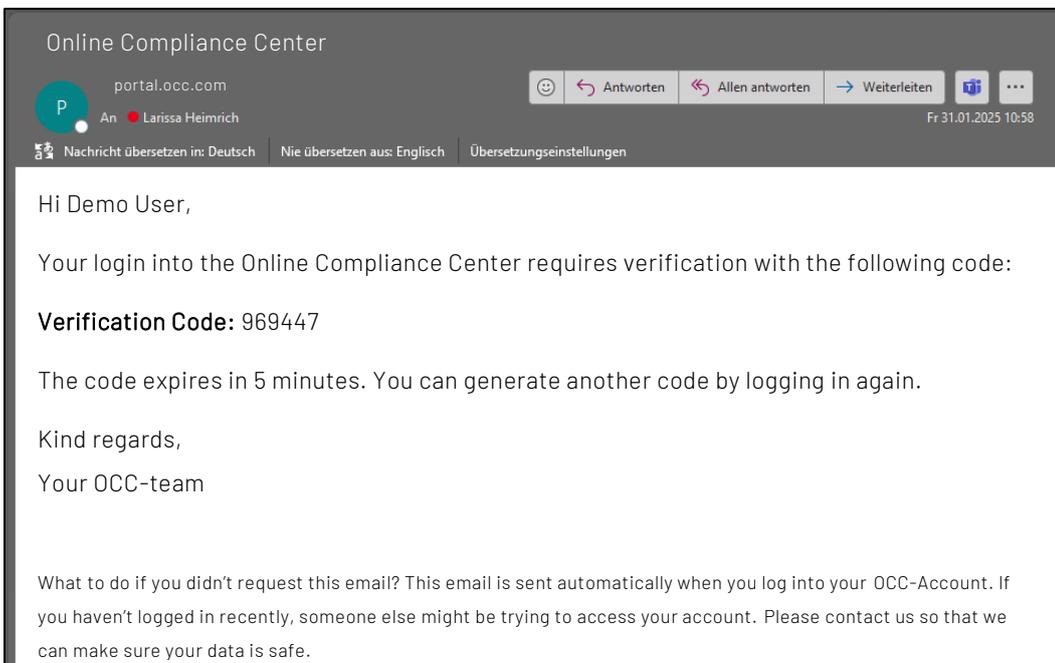
- A heading: "Welcome to Online Compliance Center"
- A sub-heading: "Sign in to your account"
- A "Username" input field containing the text "l.heinrich@sitaas.de".
- A "Password" input field containing masked characters "*****". This field is highlighted with a red rectangular border.
- A dark blue "LOGIN" button.
- A teal "FORGOTTEN PASSWORD" button.
- Text at the bottom: "operated by sitaas".

If you have forgotten your password, you can request a new one at any time via "Forgotten Password."

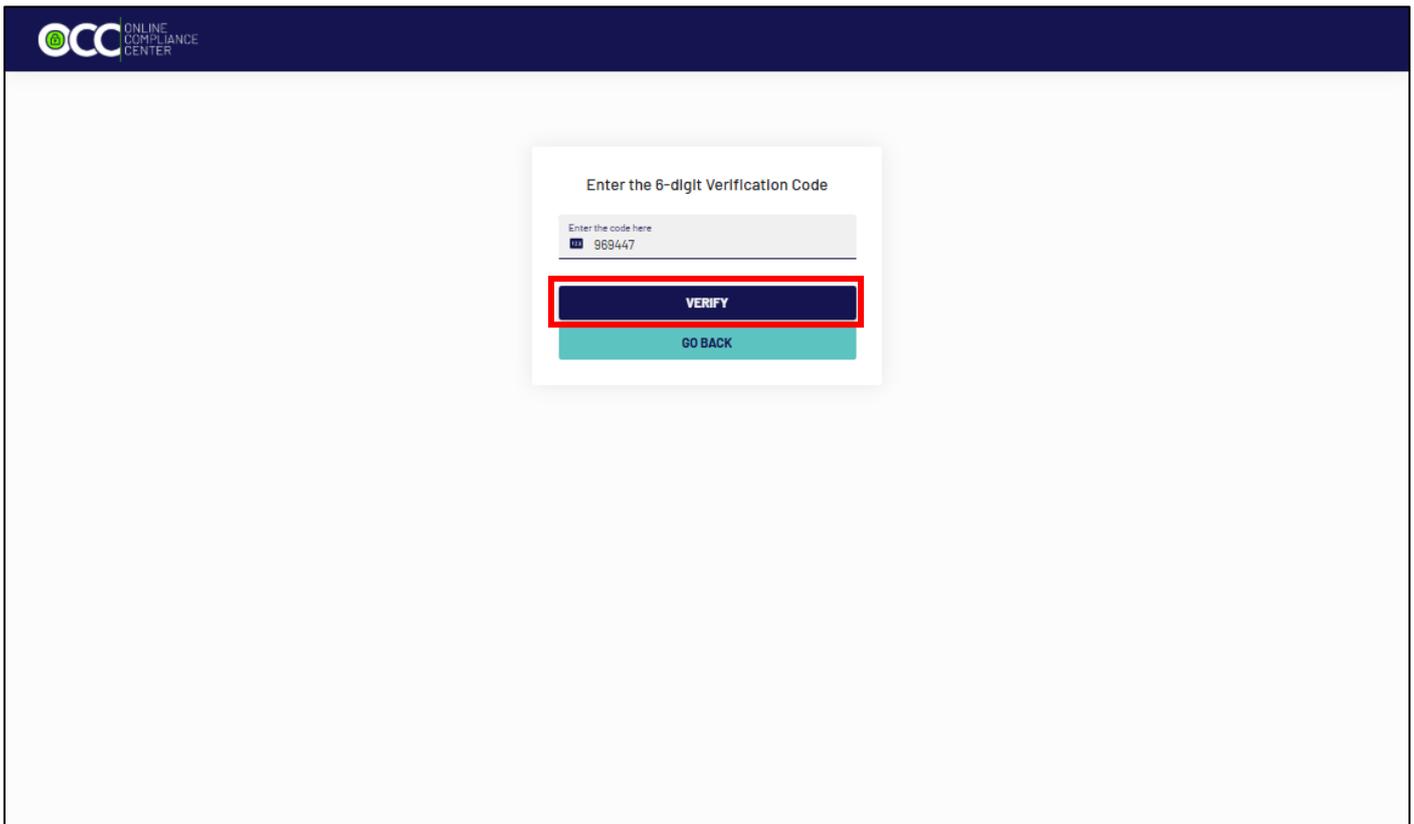
When you log in to the Online Compliance Center, the following message will be displayed after entering your username and password.



You will receive an automatically generated email with a 6-digit confirmation code.



Please enter the code you received via email in the portal and click on "Verify."



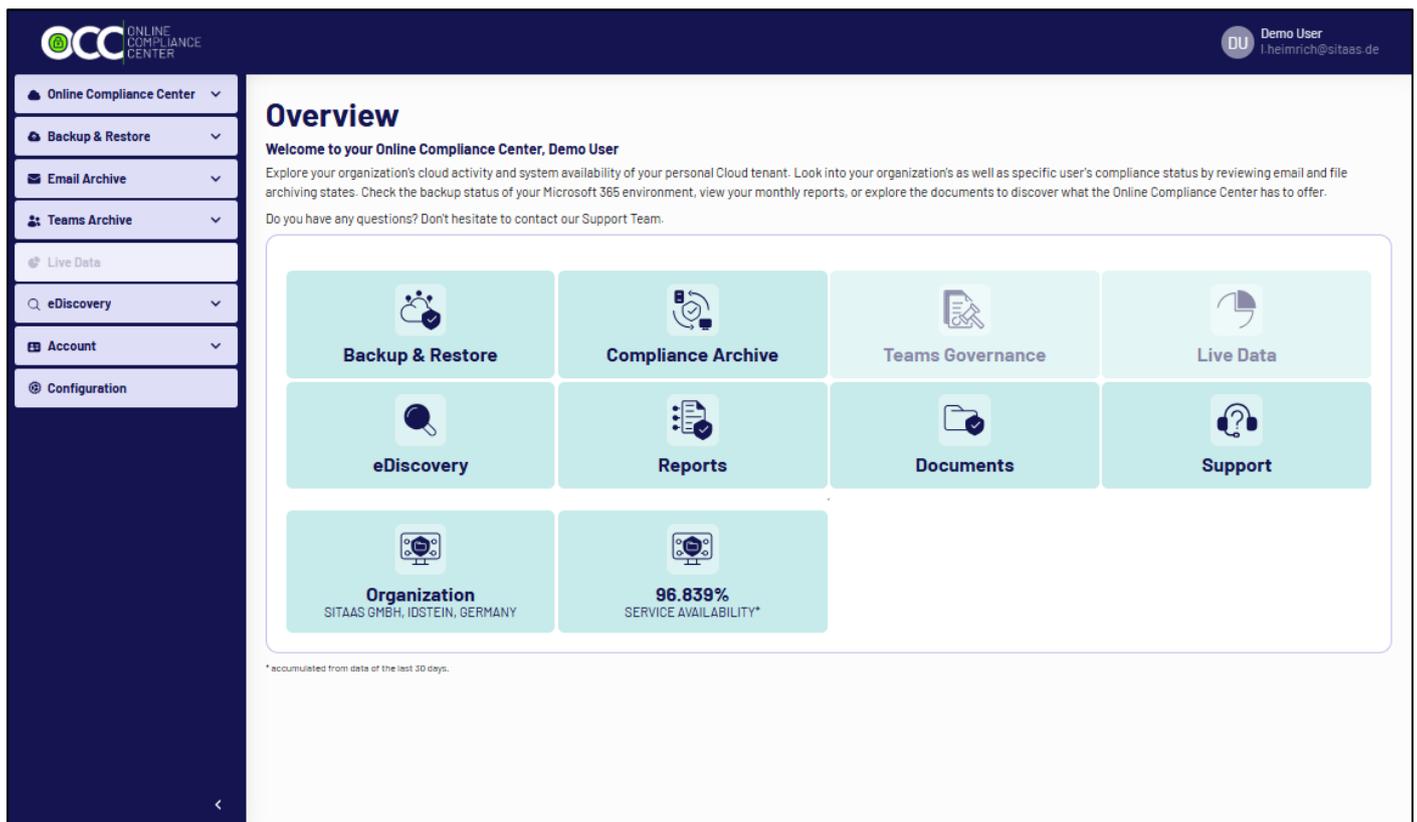
Although the verification process may be cumbersome for users during each login to the Online Compliance Center, we aim to provide a high level of security. Therefore, we support multi-factor authentication via email with every login.

Additionally, you will be automatically logged out of the Online Compliance Center after 5 minutes of inactivity.

Overview

After a successful login to the Online Compliance Center, you will be directed to the "Overview" page. From here, you can easily access the individual modules or start the "eDiscovery" portal with a single click. Additionally, you will find direct access to your reports, documents, and our support.

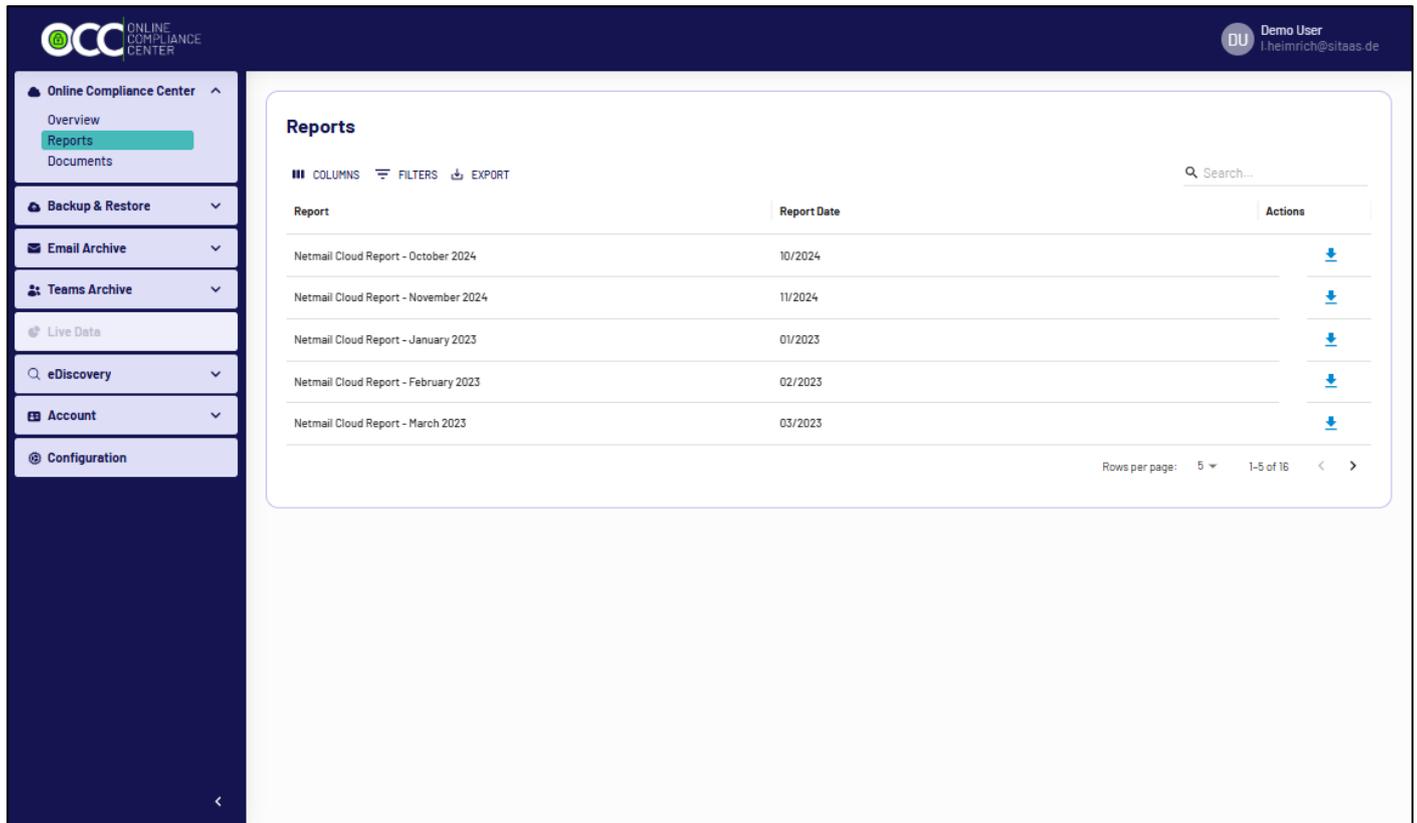
In the last row of the overview, you will see your organization and the "Service Availability." We promise our customers a service availability of 99.5%. Since the following screenshot is from a demo environment, the service availability is below 99.5%.



The screenshot shows the Online Compliance Center (OCC) interface. On the left is a dark blue sidebar with a navigation menu containing: Online Compliance Center, Backup & Restore, Email Archive, Teams Archive, Live Data, eDiscovery, Account, and Configuration. The top right corner shows the user profile for 'Demo User' (I.heimrich@sitaas.de). The main content area is titled 'Overview' and includes a welcome message for the demo user, a brief description of the platform's capabilities, and a link to contact support. Below this is a grid of eight teal-colored tiles: Backup & Restore, Compliance Archive, Teams Governance, Live Data, eDiscovery, Reports, Documents, and Support. At the bottom of the grid are two larger tiles: 'Organization' (SITAAS GMBH, IDSTEIN, GERMANY) and '96.839% SERVICE AVAILABILITY*'. A small footnote at the bottom left of the grid states '*accumulated from data of the last 30 days.'

Reports

Under "Reports," the monthly cloud reports are available for download.



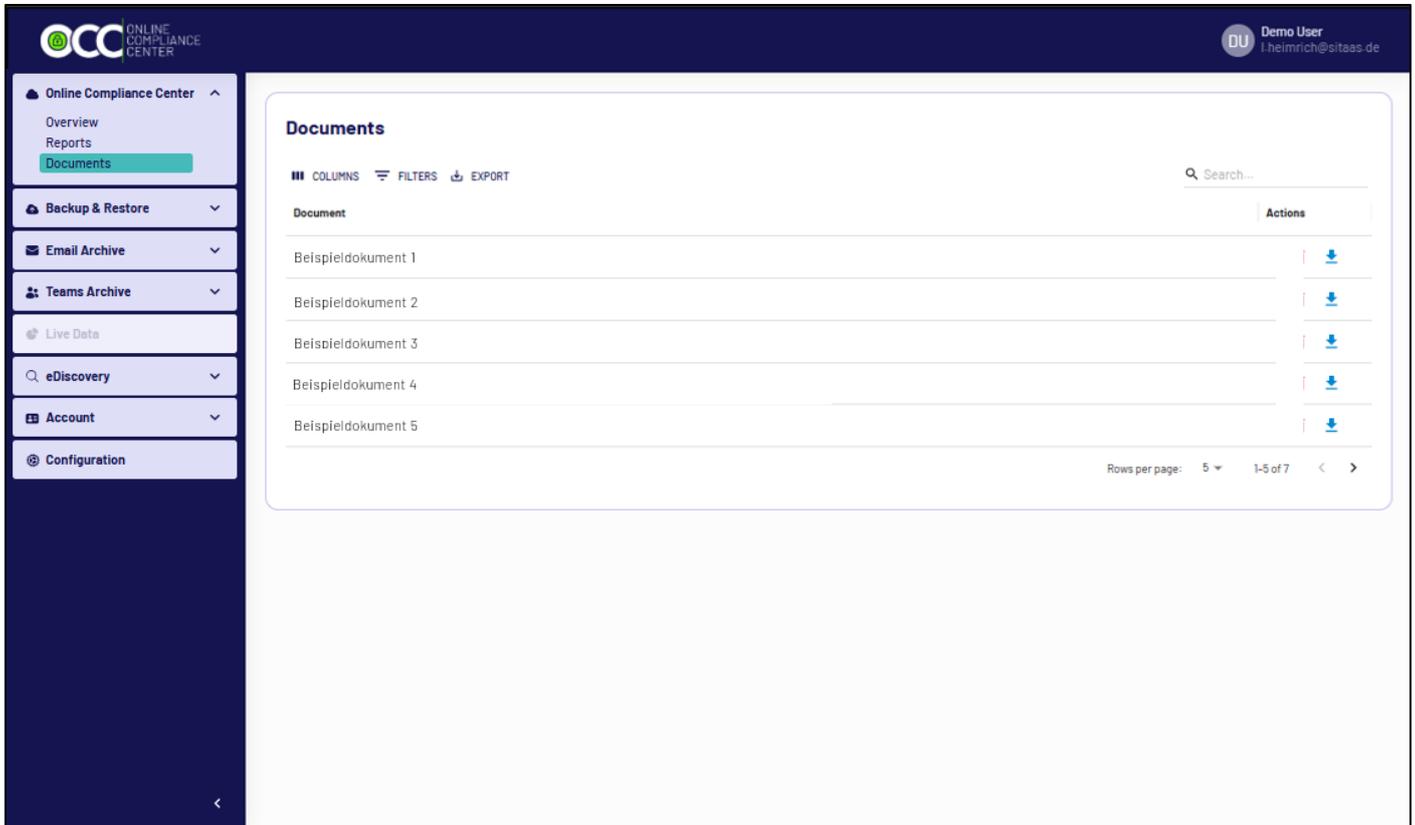
The screenshot shows the 'Reports' section of the Online Compliance Center interface. The left sidebar contains navigation options: Overview, Reports (selected), Documents, Backup & Restore, Email Archive, Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area displays a table of reports with columns for Report, Report Date, and Actions. The table lists five reports from October 2024 to March 2023. A search bar and table controls (Columns, Filters, Export) are at the top. The bottom right shows 'Rows per page: 5' and '1-5 of 16'.

Report	Report Date	Actions
Netmail Cloud Report - October 2024	10/2024	Download
Netmail Cloud Report - November 2024	11/2024	Download
Netmail Cloud Report - January 2023	01/2023	Download
Netmail Cloud Report - February 2023	02/2023	Download
Netmail Cloud Report - March 2023	03/2023	Download

The report includes the monthly number of users & resources, your active archive licenses, as well as the number of archived mailboxes, archived messages, and archived attachments.

Documents

Under "Documents," we provide relevant information for you to download. These documents are tailored to your use of the Online Compliance Center.



The screenshot shows the 'Documents' page in the Online Compliance Center. The left sidebar contains a navigation menu with the following items: Online Compliance Center (expanded), Overview, Reports, Documents (selected), Backup & Restore, Email Archive, Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area is titled 'Documents' and includes a search bar, 'COLUMNS', 'FILTERS', and 'EXPORT' options. A table lists five example documents, each with a download icon in the 'Actions' column. The table footer shows 'Rows per page: 5' and '1-5 of 7'.

Document	Actions
Beispieldokument 1	Download
Beispieldokument 2	Download
Beispieldokument 3	Download
Beispieldokument 4	Download
Beispieldokument 5	Download

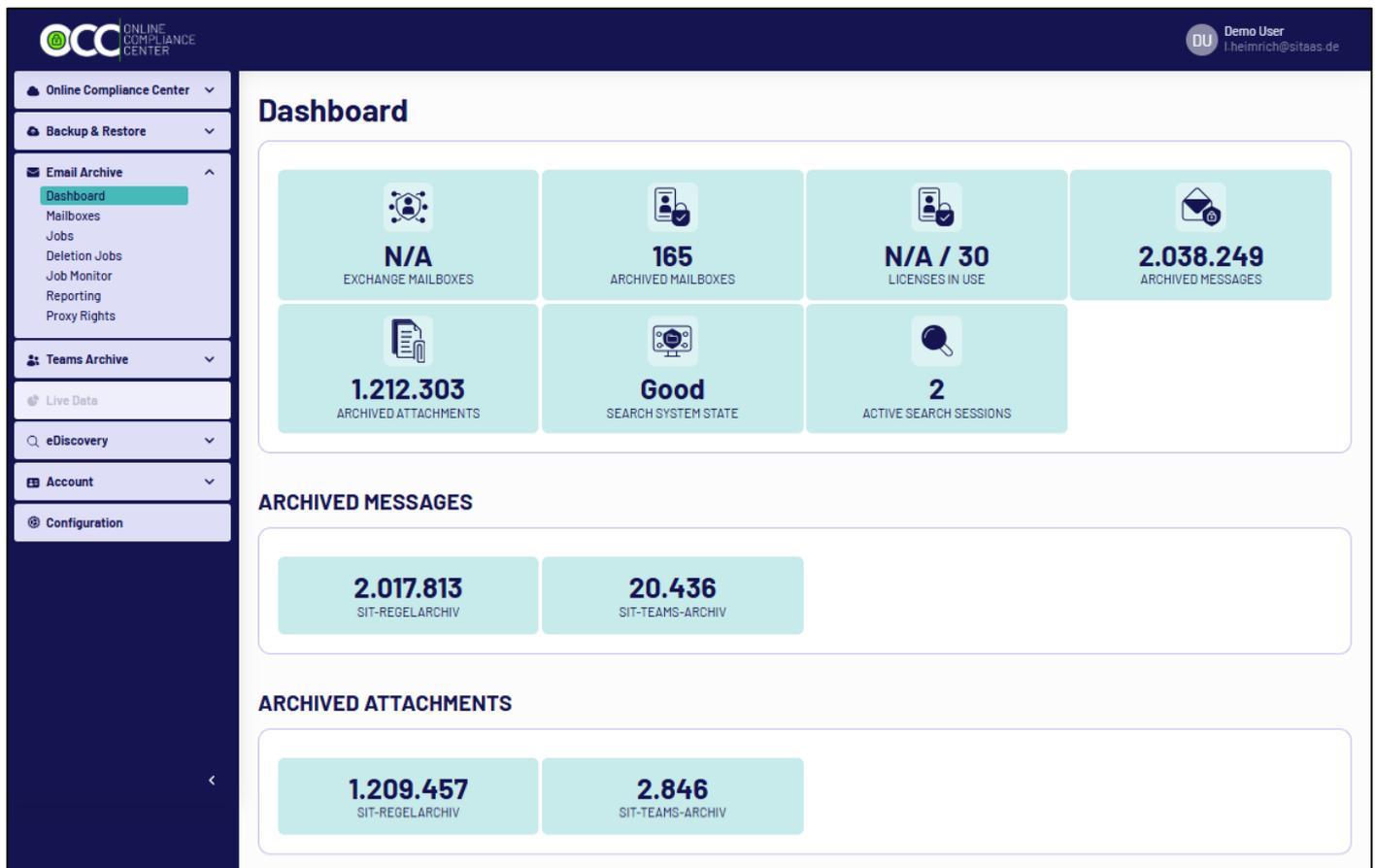
Email Archive

Dashboard

The dashboard provides you with all the information related to your compliance archiving of Exchange. Since the following view is from a demo instance, no realistic data is displayed here.

The dashboard shows you the number of your Exchange and archived mailboxes, your consumed licenses, archived messages and attachments, as well as your system status and "Active Search Sessions." The "Active Search Sessions" count shows how many users are currently searching your archive via Search.

Additionally, you can see messages and attachments classified according to your custom-configured locations. The number and naming of the locations are defined individually for each customer.



Dashboard

N/A EXCHANGE MAILBOXES	165 ARCHIVED MAILBOXES	N/A / 30 LICENSES IN USE	2.038.249 ARCHIVED MESSAGES
1.212.303 ARCHIVED ATTACHMENTS	Good SEARCH SYSTEM STATE	2 ACTIVE SEARCH SESSIONS	

ARCHIVED MESSAGES

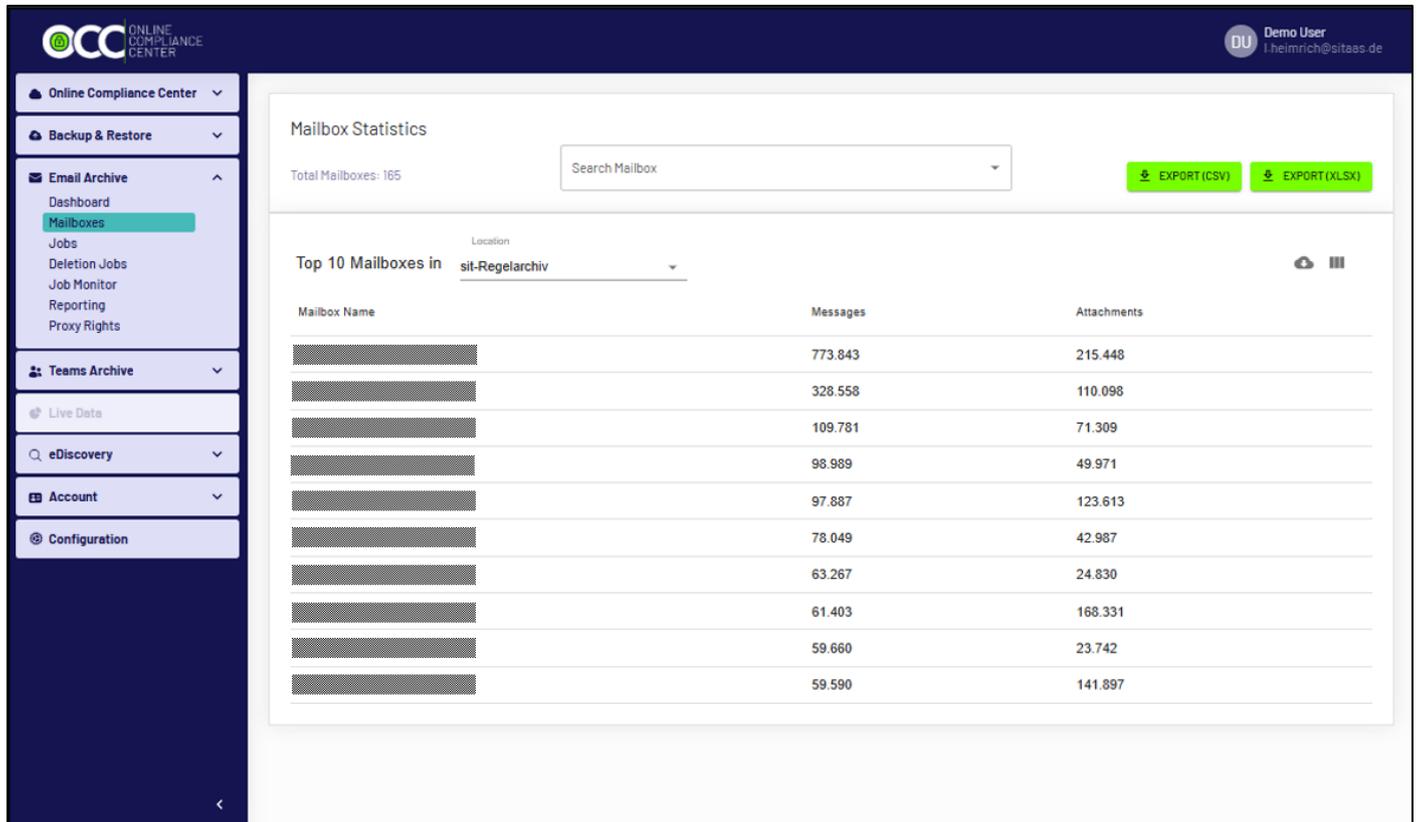
2.017.813 SIT-REGELARCHIV	20.436 SIT-TEAMS-ARCHIV
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ARCHIVED ATTACHMENTS

1.209.457 SIT-REGELARCHIV	2.846 SIT-TEAMS-ARCHIV
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Mailboxes

Through "Mailboxes," you can access your mailbox statistics. Here, you can view the top 10 mailboxes of your organization and export this data. You can select the different locations you have defined for your organization. The displayed information includes the number of items, such as messages and attachments, for each mailbox.



Mailbox Statistics

Total Mailboxes: 165 [EXPORT \(CSV\)](#) [EXPORT \(XLSX\)](#)

Top 10 Mailboxes in **Location: sit-Regelarchiv**

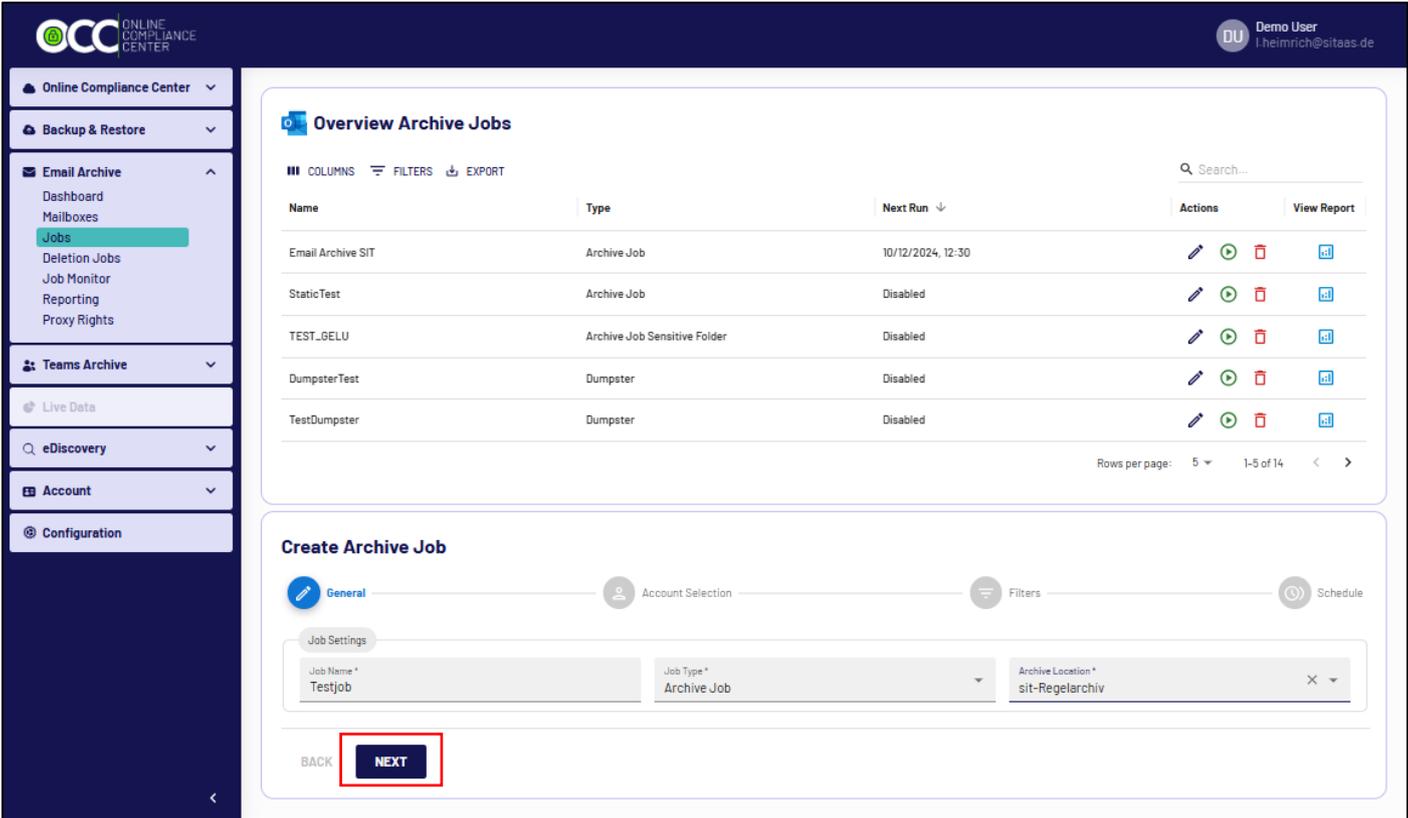
Mailbox Name	Messages	Attachments
[Redacted]	773.843	215.448
[Redacted]	328.558	110.098
[Redacted]	109.781	71.309
[Redacted]	98.989	49.971
[Redacted]	97.887	123.613
[Redacted]	78.049	42.987
[Redacted]	63.267	24.830
[Redacted]	61.403	168.331
[Redacted]	59.660	23.742
[Redacted]	59.590	141.897

Jobs

To create new archive jobs, go to the "Create Archive Jobs" window and define the basic parameters for your archiving under "General."

Please note that these settings cannot be changed later.

Give your job a name, define the "Job Type," and select the appropriate location for your archiving.

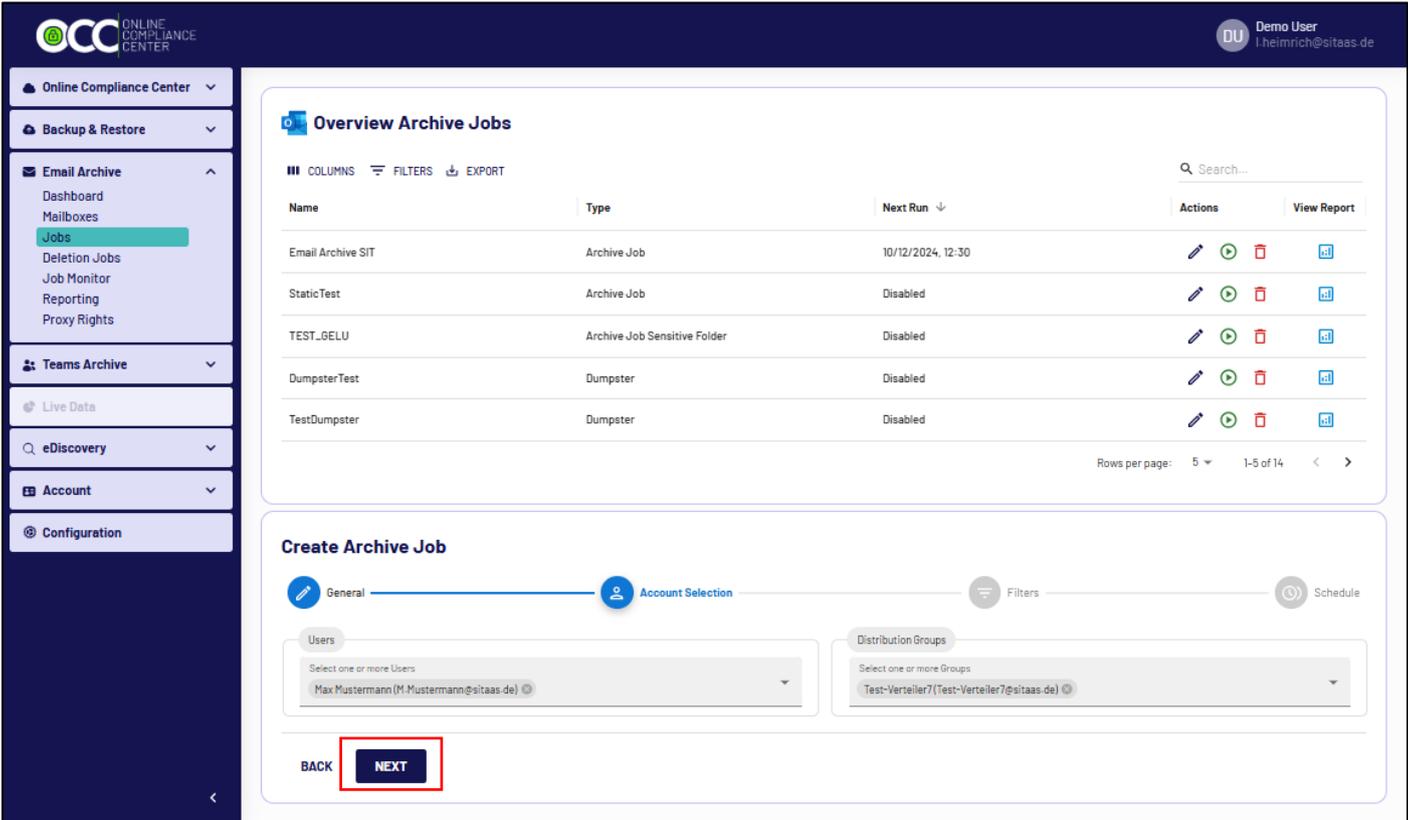


The screenshot displays the Online Compliance Center interface. On the left is a navigation menu with categories: Online Compliance Center, Backup & Restore, Email Archive (containing Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, Proxy Rights), Teams Archive, Live Data, eDiscovery, Account, and Configuration. The 'Jobs' item is highlighted. The main content area is divided into two sections. The top section, 'Overview Archive Jobs', features a table with columns for Name, Type, Next Run, Actions, and View Report. The table lists several jobs, including 'Email Archive SIT', 'StaticTest', 'TEST_GELU', 'DumpsterTest', and 'TestDumpster'. The bottom section, 'Create Archive Job', shows a progress bar with four steps: General, Account Selection, Filters, and Schedule. The 'General' step is active. Below the progress bar, the 'Job Settings' section contains three input fields: 'Job Name' (Testjob), 'Job Type' (Archive Job), and 'Archive Location' (sit-Regelarchiv). A 'NEXT' button is highlighted with a red box, and a 'BACK' button is also visible.

Name	Type	Next Run	Actions	View Report
Email Archive SIT	Archive Job	10/12/2024, 12:30	  	
StaticTest	Archive Job	Disabled	  	
TEST_GELU	Archive Job Sensitive Folder	Disabled	  	
DumpsterTest	Dumpster	Disabled	  	
TestDumpster	Dumpster	Disabled	  	

Click on "Next" to proceed to the account settings.

Now, select a single user, multiple individual users, or one or more distribution groups for your archiving.



The screenshot displays the Online Compliance Center interface. On the left is a navigation sidebar with categories: Online Compliance Center, Backup & Restore, Email Archive (containing Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, Proxy Rights), Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area is titled 'Overview Archive Jobs' and contains a table with columns: Name, Type, Next Run, Actions, and View Report. The table lists several archive jobs, including 'Email Archive SIT', 'StaticTest', 'TEST_GELU', 'DumpsterTest', and 'TestDumpster'. Below the table is a 'Create Archive Job' wizard with four steps: General, Account Selection, Filters, and Schedule. The 'Account Selection' step is active, showing two dropdown menus: 'Users' (with 'Max Mustermann (M.Mustermann@sitaas.de)' selected) and 'Distribution Groups' (with 'Test-Verteiler7 (Test-Verteiler7@sitaas.de)' selected). At the bottom of the wizard are 'BACK' and 'NEXT' buttons, with the 'NEXT' button highlighted by a red rectangle.

Name	Type	Next Run	Actions	View Report
Email Archive SIT	Archive Job	10/12/2024, 12:30	   	
StaticTest	Archive Job	Disabled	   	
TEST_GELU	Archive Job Sensitive Folder	Disabled	   	
DumpsterTest	Dumpster	Disabled	   	
TestDumpster	Dumpster	Disabled	   	

Click on "Next" to proceed to the filter settings.

You have flexible options to set filters for your archiving.

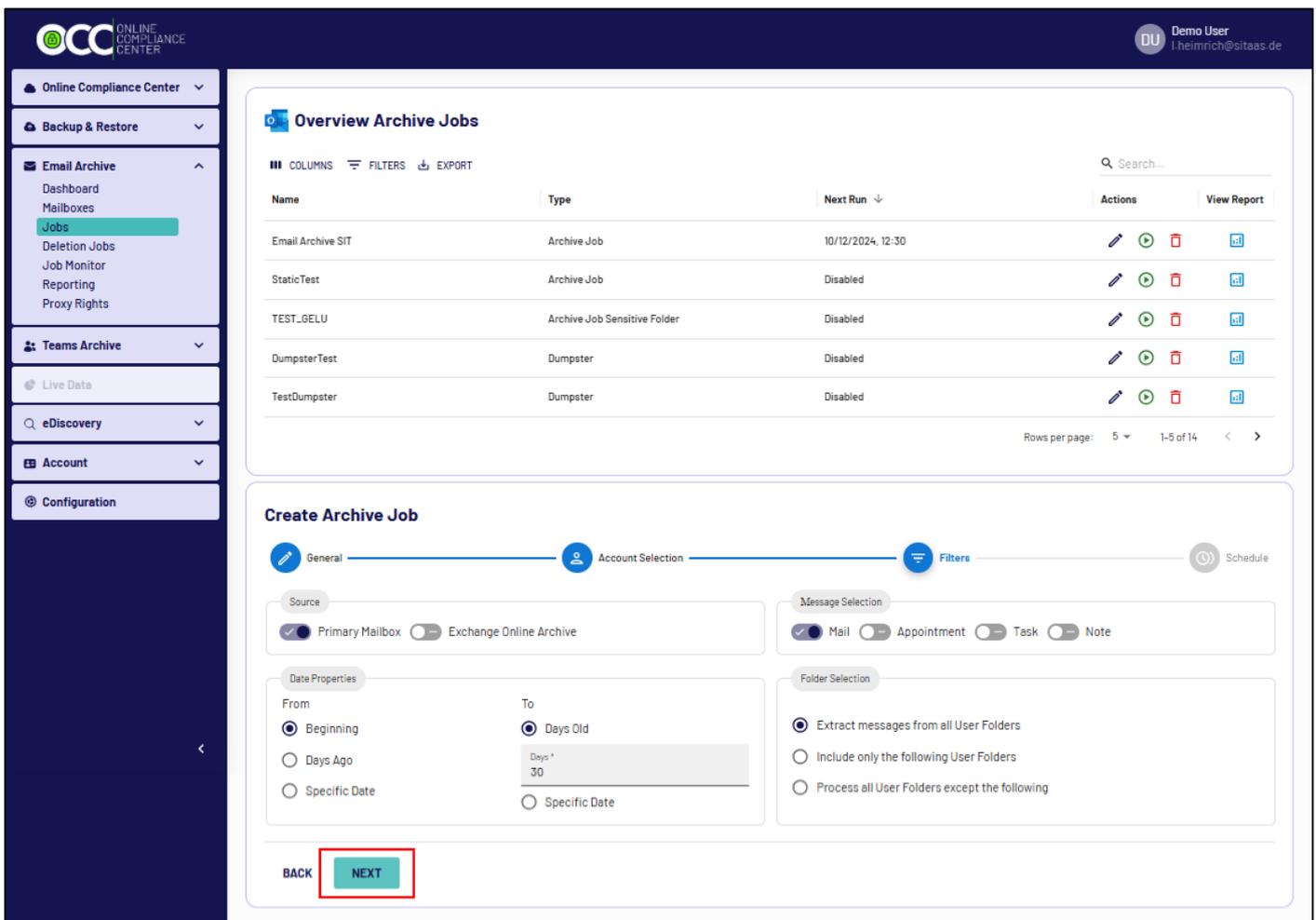
First, you can define the source for your archiving. By default, the Primary Mailbox is selected.

Additionally, you can decide which components of the email should be archived. You can select emails, calendar events, tasks, and notes. By default, only the email itself is selected.

Under "Date Properties," you can flexibly define the time parameters for your archiving.

The email archiving can also replicate the entire folder structure, archive only specific folders, or exclude individual folders from the archiving.

Please note that the correct spelling of the folder is crucial for the rule to be applied correctly by the system.

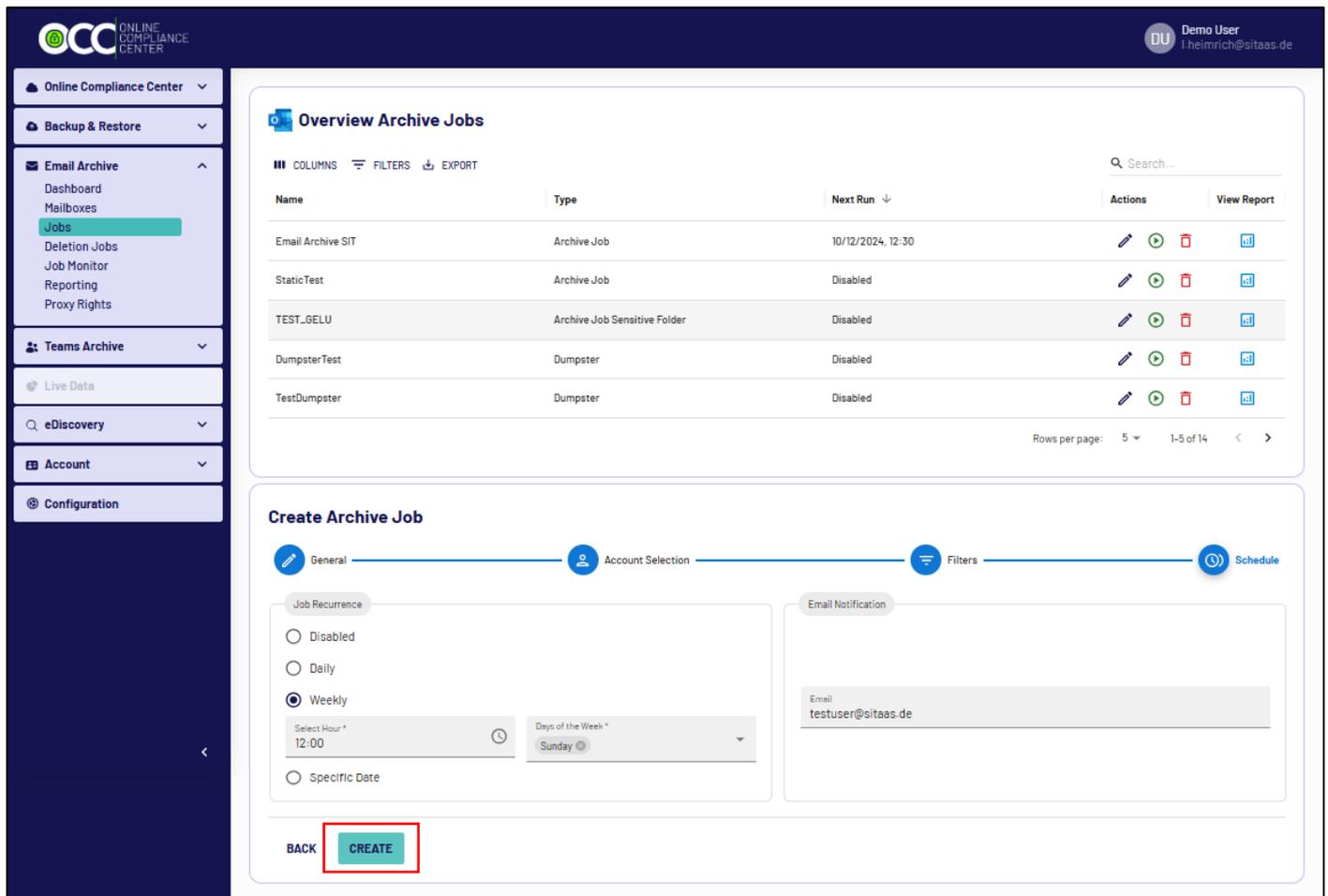


The screenshot shows the 'Create Archive Job' configuration screen in the Online Compliance Center. The interface is divided into several sections:

- Navigation Menu (Left):** Includes 'Online Compliance Center', 'Backup & Restore', 'Email Archive' (with sub-items: Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, Proxy Rights), 'Teams Archive', 'Live Data', 'eDiscovery', 'Account', and 'Configuration'.
- Overview Archive Jobs (Top):** A table listing existing archive jobs with columns for Name, Type, Next Run, Actions, and View Report. Jobs include 'Email Archive SIT', 'StaticTest', 'TEST_GELU', 'DumpsterTest', and 'TestDumpster'.
- Create Archive Job (Main):** A multi-step configuration process with tabs for General, Account Selection, Filters, and Schedule.
 - Source:** Radio buttons for 'Primary Mailbox' (selected) and 'Exchange Online Archive'.
 - Message Selection:** Radio buttons for 'Mail' (selected), 'Appointment', 'Task', and 'Note'.
 - Date Properties:** Radio buttons for 'Beginning', 'Days Ago', and 'Specific Date'. The 'Days Old' option is selected, with a text input field set to '30'.
 - Folder Selection:** Radio buttons for 'Extract messages from all User Folders' (selected), 'Include only the following User Folders', and 'Process all User Folders except the following'.
- Buttons:** 'BACK' and 'NEXT' buttons are located at the bottom of the configuration section. The 'NEXT' button is highlighted with a red box.

Click "Next" to proceed to the time settings.

Under "Schedule," you can flexibly define whether the archiving should occur on a specific date or at a defined interval. Additionally, you can set the job to "Disabled." This means the job will be created and saved but will not run until you either manually start it or redefine the time parameters later through "Edit." You can also enter an email address to receive a notification once the archiving has occurred for the first time.

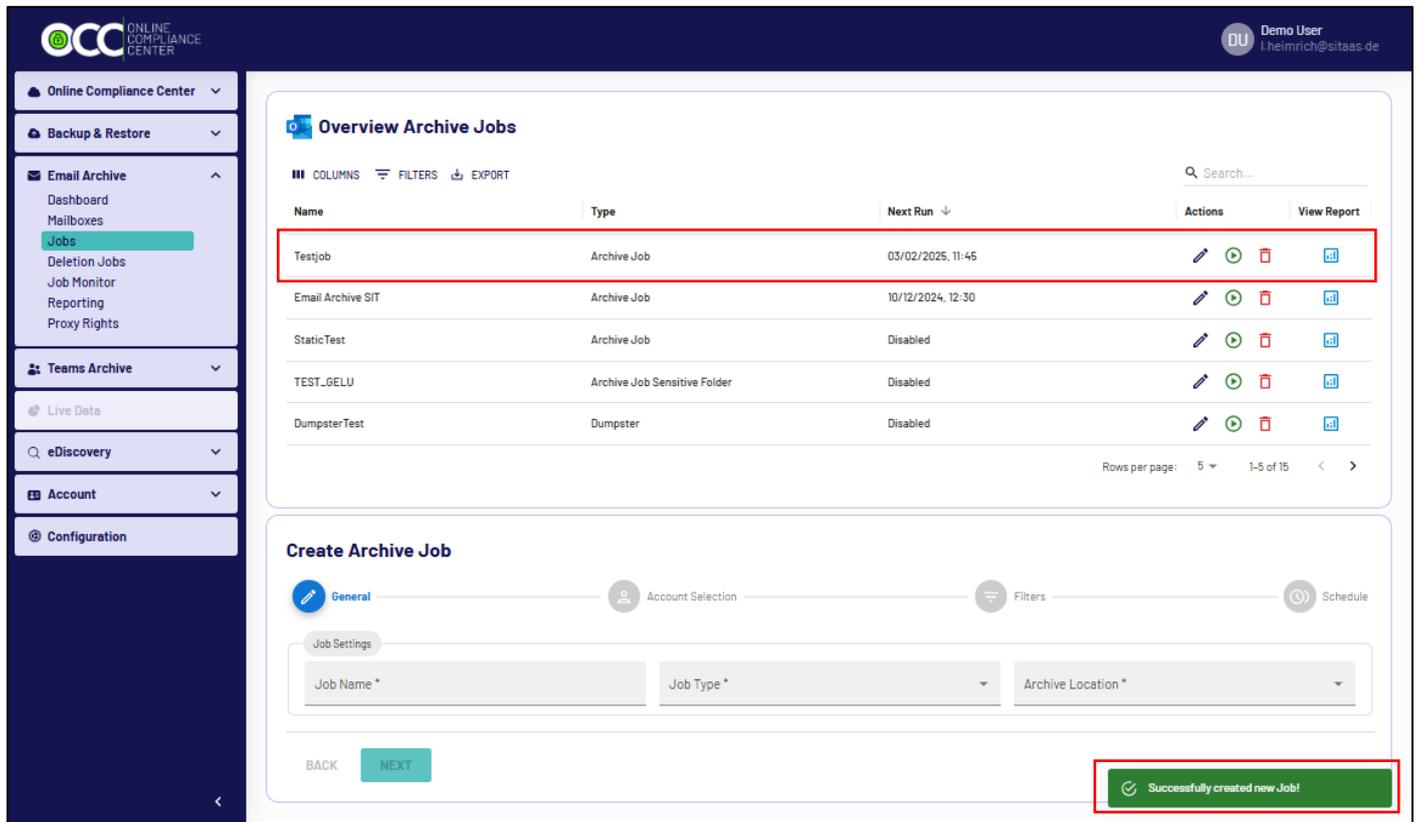


The screenshot displays the 'Create Archive Job' form in the Online Compliance Center. The form is divided into four sections: General, Account Selection, Filters, and Schedule. The 'Job Recurrence' section is active, showing 'Weekly' selected with a time of 12:00 and 'Sunday' as the day of the week. The 'Email Notification' section shows the email address 'testuser@sitaas.de'. At the bottom, there are 'BACK' and 'CREATE' buttons, with the 'CREATE' button highlighted by a red box.

Name	Type	Next Run	Actions	View Report
Email Archive SIT	Archive Job	10/12/2024, 12-30	   	
StaticTest	Archive Job	Disabled	   	
TEST_GELU	Archive Job Sensitive Folder	Disabled	   	
DumpsterTest	Dumpster	Disabled	   	
TestDumpster	Dumpster	Disabled	   	

Click "Create" to complete and save the job for your archiving.

A green notification will indicate that the archiving job has been successfully created. The job will then be displayed in the "Overview" section.



The screenshot displays the Online Compliance Center interface. On the left is a navigation sidebar with sections for 'Online Compliance Center', 'Backup & Restore', 'Email Archive' (containing Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, Proxy Rights), 'Teams Archive', 'Live Data', 'eDiscovery', 'Account', and 'Configuration'. The main content area is titled 'Overview Archive Jobs' and features a table with columns for Name, Type, Next Run, Actions, and View Report. A red box highlights the first row of the table, which contains the job 'Testjob' of type 'Archive Job' with a next run time of '03/02/2025, 11:45'. Below the table is a 'Create Archive Job' form with tabs for 'General', 'Account Selection', 'Filters', and 'Schedule'. The 'General' tab is active, showing fields for 'Job Name', 'Job Type', and 'Archive Location'. At the bottom right of the form, a green notification box with a checkmark icon and the text 'Successfully created new Job!' is highlighted with a red border.

Name	Type	Next Run	Actions	View Report
Testjob	Archive Job	03/02/2025, 11:45	[Edit] [Refresh] [Delete]	[View Report]
Email Archive SIT	Archive Job	10/12/2024, 12:30	[Edit] [Refresh] [Delete]	[View Report]
StaticTest	Archive Job	Disabled	[Edit] [Refresh] [Delete]	[View Report]
TEST_GELU	Archive Job Sensitive Folder	Disabled	[Edit] [Refresh] [Delete]	[View Report]
DumpsterTest	Dumpster	Disabled	[Edit] [Refresh] [Delete]	[View Report]

Rows per page: 5 | 1-5 of 15

Create Archive Job

General | Account Selection | Filters | Schedule

Job Settings

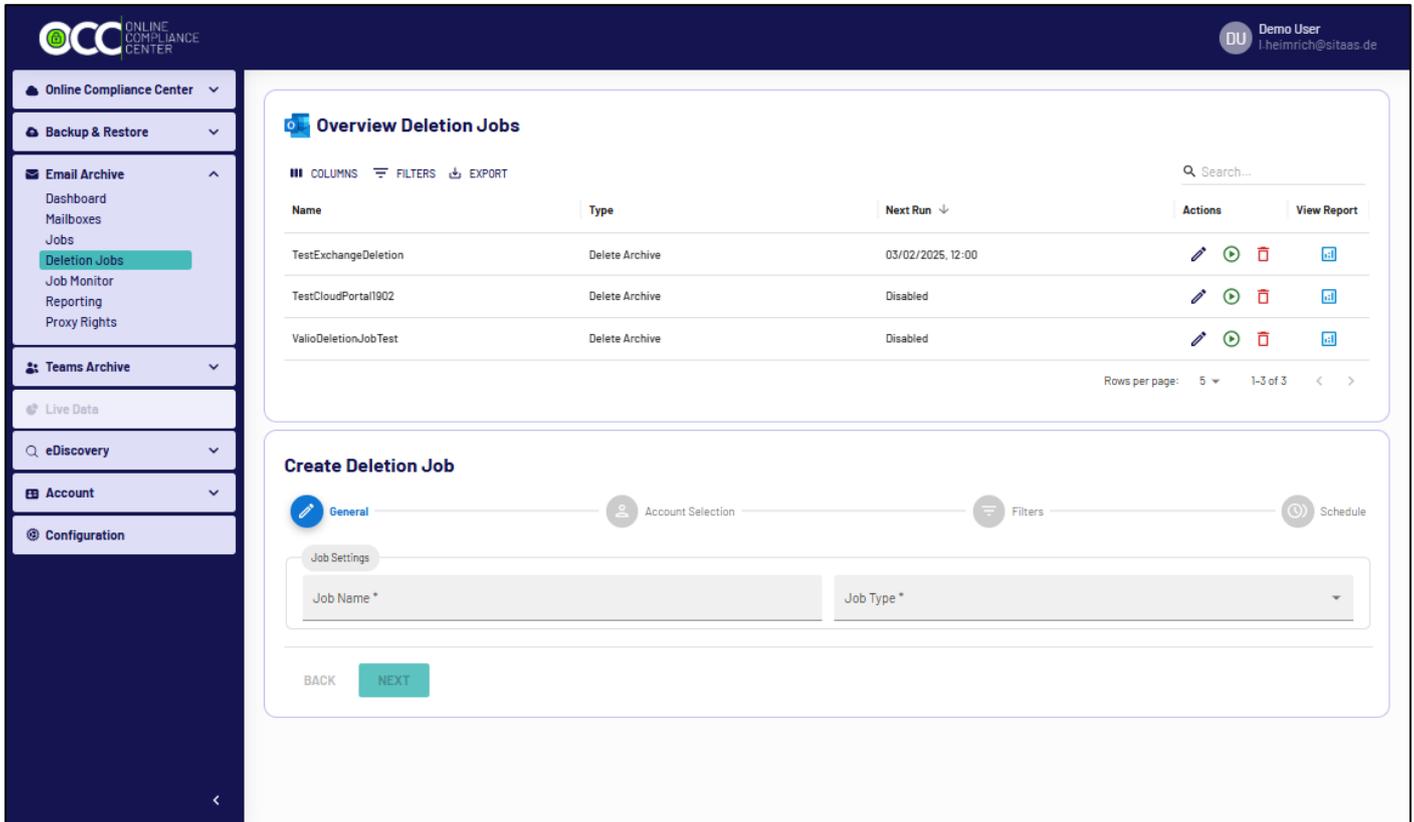
Job Name * | Job Type * | Archive Location *

BACK | NEXT

Successfully created new Job!

Deletion Jobs

To comply with various legal regulations, data deletion is as important as data archiving. To perform deletions, use the "Deletion Jobs" menu item. Similar to creating archiving jobs, you will go through the individual selections "General," "Account Selection," "Filters," and "Schedule" for the deletion jobs.



Overview Deletion Jobs

COLUMNS FILTERS EXPORT Search...

Name	Type	Next Run ↓	Actions	View Report
TestExchangeDeletion	Delete Archive	03/02/2025, 12:00	   	
TestCloudPortal1902	Delete Archive	Disabled	   	
ValioDeletionJobTest	Delete Archive	Disabled	   	

Rows per page: 5 1-3 of 3 < >

Create Deletion Job

General Account Selection Filters Schedule

Job Settings

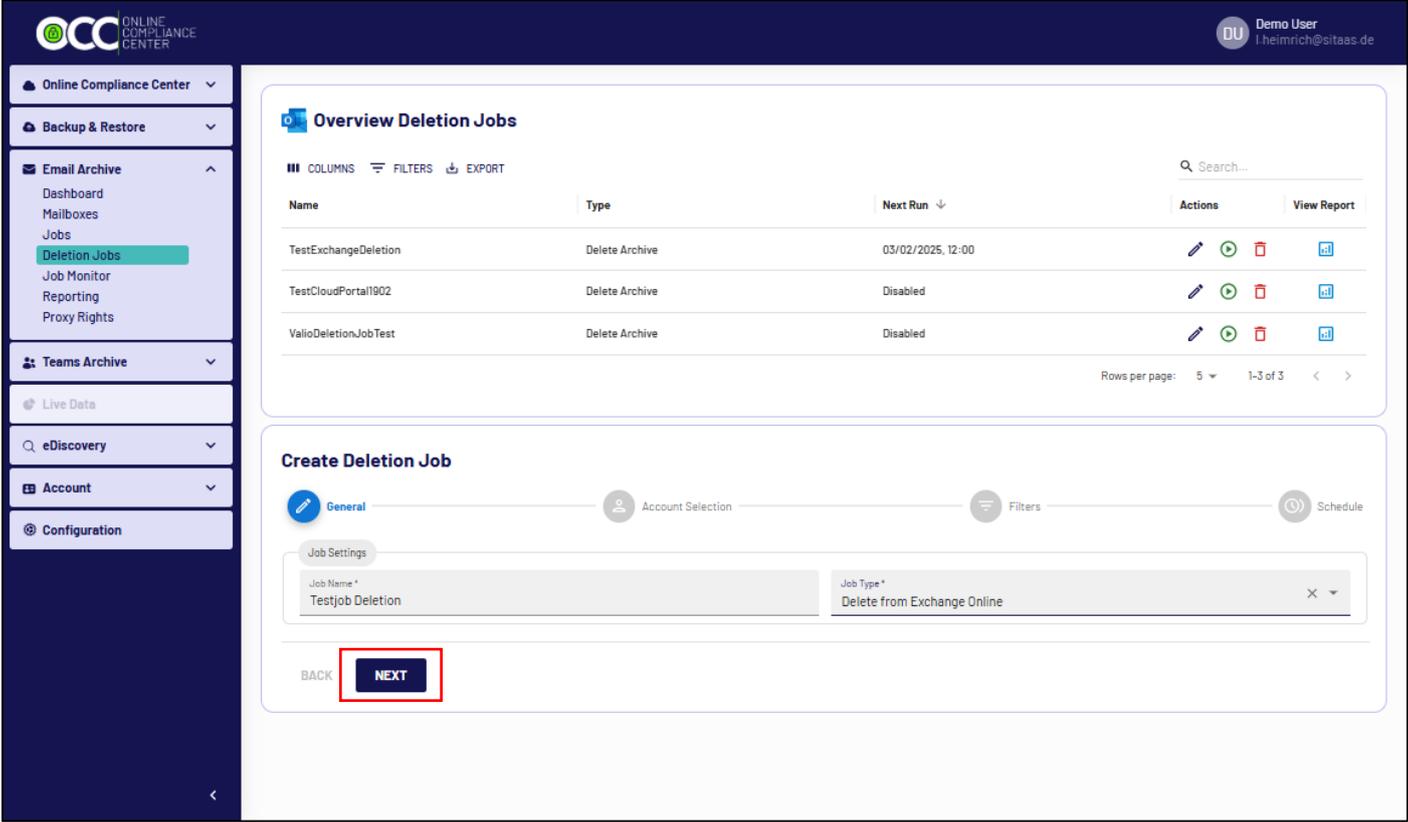
Job Name * Job Type *

BACK NEXT

To create a new "Deletion Job," go to the "Create Deletion Jobs" window and define the basic parameters for the deletion under "General."

Please note that these details cannot be changed afterward.

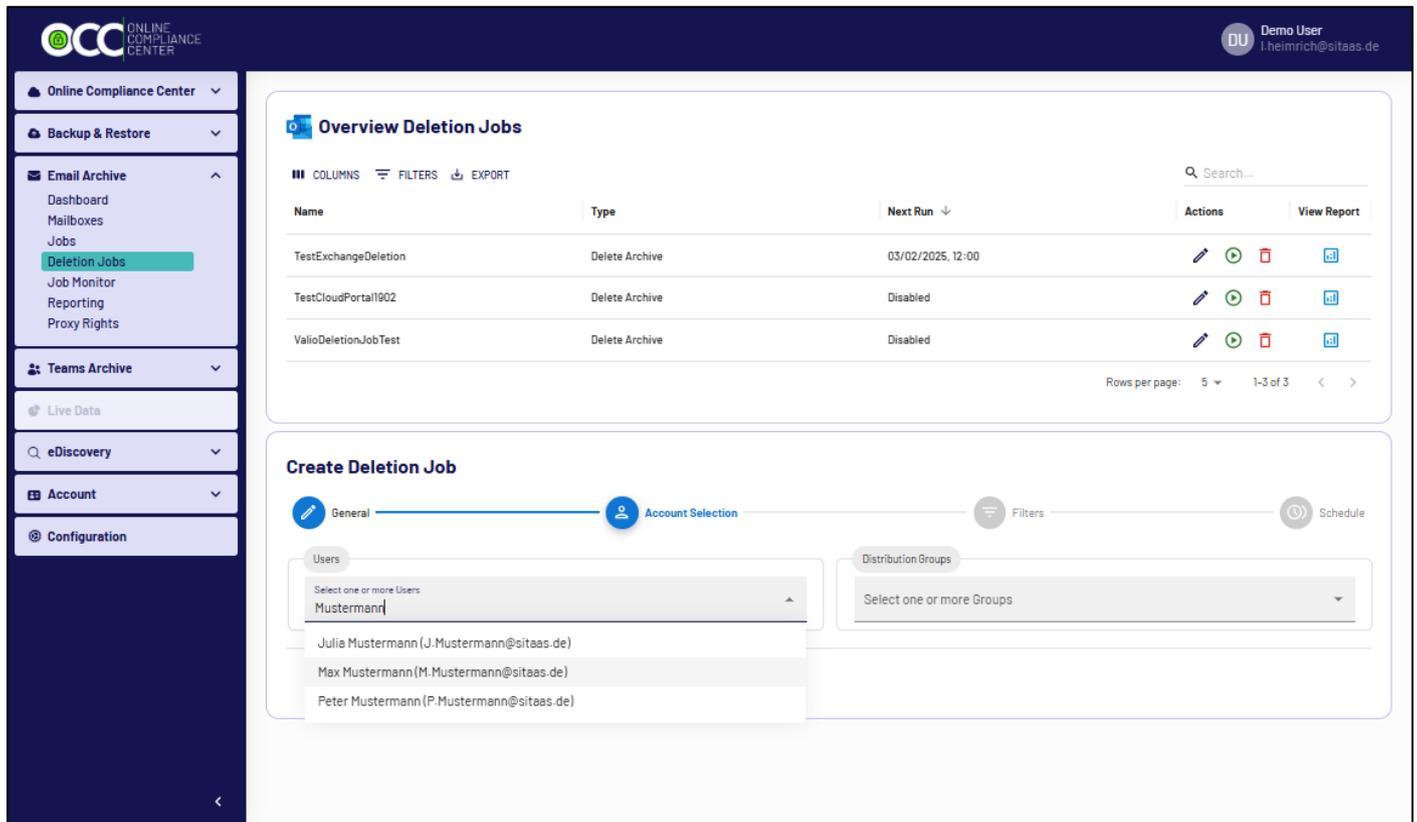
Give your job a name and define the "Job Type."



The screenshot displays the Online Compliance Center interface. On the left is a navigation menu with categories: Online Compliance Center, Backup & Restore, Email Archive (containing Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, Proxy Rights), Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area is titled "Overview Deletion Jobs" and contains a table with columns: Name, Type, Next Run, Actions, and View Report. The table lists three jobs: TestExchangeDeletion (Delete Archive, 03/02/2025, 12:00), TestCloudPortal1902 (Delete Archive, Disabled), and ValioDeletionJobTest (Delete Archive, Disabled). Below the table is a "Create Deletion Job" form with a progress bar showing steps: General, Account Selection, Filters, and Schedule. The "General" step is active. Under "Job Settings", the "Job Name" field contains "Testjob Deletion" and the "Job Type" dropdown is set to "Delete from Exchange Online". At the bottom of the form, there are "BACK" and "NEXT" buttons, with the "NEXT" button highlighted by a red rectangle.

Click "Next" to proceed to the account settings.

Now, select a single user, multiple individual users, or one or more distribution groups for your upcoming deletion. You can enter the name in the search field to find them.



The screenshot displays the Online Compliance Center interface. On the left is a navigation sidebar with options like 'Online Compliance Center', 'Backup & Restore', 'Email Archive', 'Teams Archive', 'Live Data', 'eDiscovery', 'Account', and 'Configuration'. The main content area is divided into two sections:

Overview Deletion Jobs

This section contains a table with columns for Name, Type, Next Run, Actions, and View Report. The table lists three deletion jobs:

Name	Type	Next Run	Actions	View Report
TestExchangeDeletion	Delete Archive	03/02/2025, 12:00	[Edit] [Refresh] [Delete]	[Report]
TestCloudPortal1902	Delete Archive	Disabled	[Edit] [Refresh] [Delete]	[Report]
ValioDeletionJobTest	Delete Archive	Disabled	[Edit] [Refresh] [Delete]	[Report]

Below the table, it indicates 'Rows per page: 5' and '1-3 of 3'.

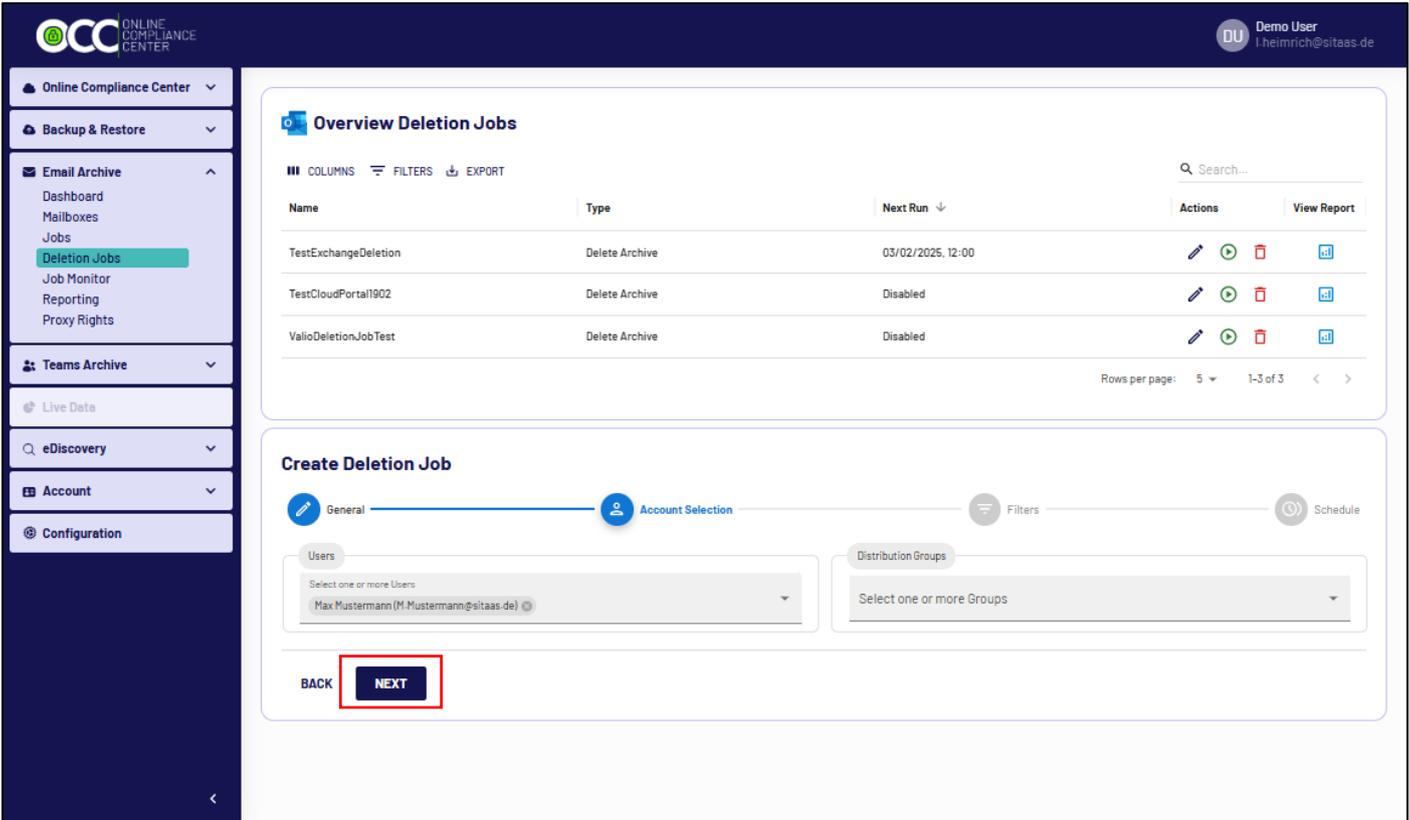
Create Deletion Job

This section shows a multi-step process for creating a deletion job. The current step is 'Account Selection'. It features two dropdown menus:

- Users:** A dropdown menu with the text 'Select one or more Users' and 'Mustermann'. A list of users is shown below:
 - Julia Mustermann (J.Mustermann@sitaas.de)
 - Max Mustermann (M.Mustermann@sitaas.de)
 - Peter Mustermann (P.Mustermann@sitaas.de)
- Distribution Groups:** A dropdown menu with the text 'Select one or more Groups'.

Other steps in the process include 'General', 'Filters', and 'Schedule'.

Click on the user or distribution group from which you want to delete data.



The screenshot displays the Online Compliance Center interface. On the left is a navigation sidebar with categories like 'Online Compliance Center', 'Backup & Restore', 'Email Archive', 'Teams Archive', 'Live Data', 'eDiscovery', 'Account', and 'Configuration'. The 'Email Archive' section is expanded, showing 'Deletion Jobs' as the active item. The main content area is titled 'Overview Deletion Jobs' and contains a table with the following data:

Name	Type	Next Run	Actions	View Report
TestExchangeDeletion	Delete Archive	03/02/2025, 12:00	   	
TestCloudPortal1902	Delete Archive	Disabled	   	
ValioDeletionJobTest	Delete Archive	Disabled	   	

Below the table is a 'Create Deletion Job' form with a progress bar showing 'Account Selection' as the current step. The form includes two dropdown menus: 'Users' (with 'Max Mustermann (M.Mustermann@sitaas.de)' selected) and 'Distribution Groups' (with 'Select one or more Groups' selected). At the bottom of the form, the 'NEXT' button is highlighted with a red box.

Click "Next" to proceed to the filter settings.

You have flexible options to set filters for your deletion.

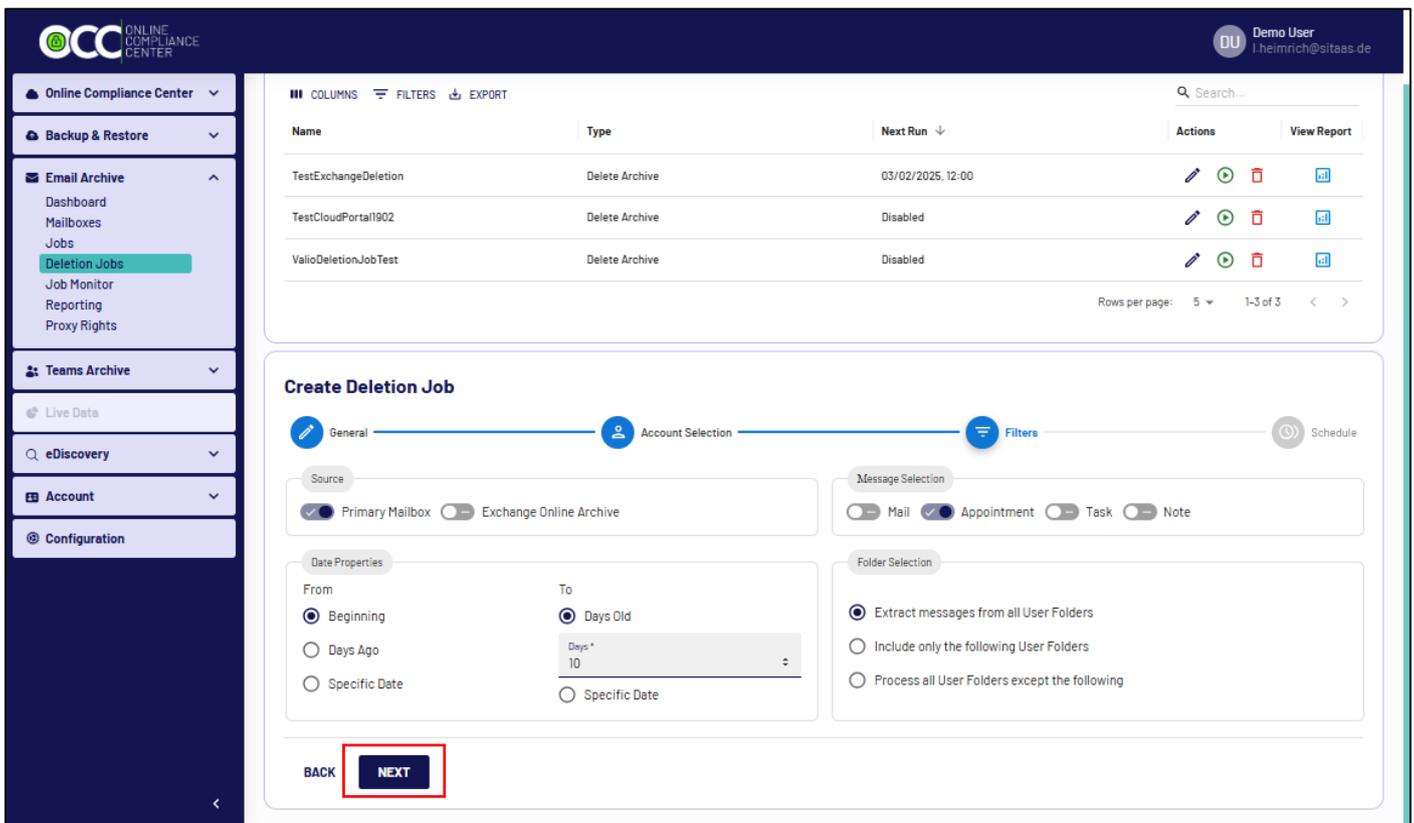
First, you can define the source for your deletion. By default, the Primary Mailbox is selected. In the past, deletion jobs were often used to reduce the storage volume of the Exchange mailbox. However, with the available storage space in the Exchange Online Mailbox (depending on the license plan), this type of deletion is now rarely applied. Instead, deletions are mainly used to comply with legal retention periods or to fulfill data deletion requests under the GDPR.

You can decide which components of the email should be deleted. You can select emails, calendar events, tasks, and notes. By default, only the email itself is selected. (In the example shown, "Appointment" was selected).

Under "Date Properties," you can flexibly define the time parameters for your deletion.

The data deletion can replicate the entire folder structure, delete only specific folders, or exclude certain folders from deletion.

Please note that the correct spelling of the folder is crucial for the rule to be applied correctly by the system.



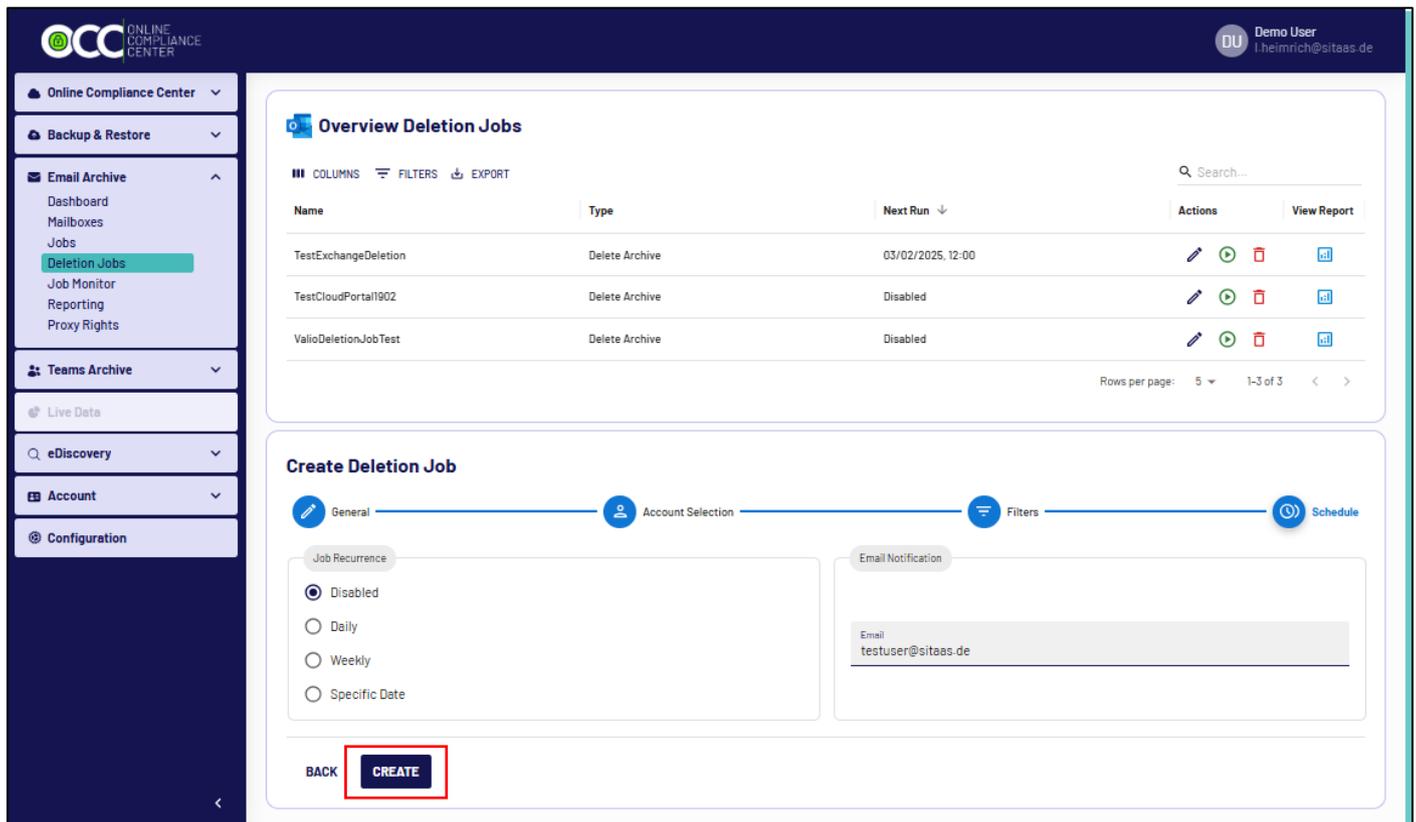
The screenshot shows the 'Create Deletion Job' wizard in the Online Compliance Center. The 'Filters' step is currently active, and the 'NEXT' button is highlighted with a red box. The wizard is divided into four steps: General, Account Selection, Filters, and Schedule. The 'Filters' step includes the following configuration:

- Source:** Primary Mailbox, Exchange Online Archive
- Message Selection:** Mail, Appointment, Task, Note
- Date Properties:**
 - From: Beginning, Days Ago, Specific Date
 - To: Days Old (10), Specific Date
- Folder Selection:**
 - Extract messages from all User Folders
 - Include only the following User Folders
 - Process all User Folders except the following

Click "Next" to proceed to the time settings.

Under "Schedule," you can flexibly define whether the deletion should occur on a specific date or at a defined interval. Additionally, you can set the job to "Disabled." This means the job will be created and saved but will not run until you either manually start it or redefine the time parameters later via "Edit."

You can also enter an email address to receive a notification once the deletion has occurred for the first time.



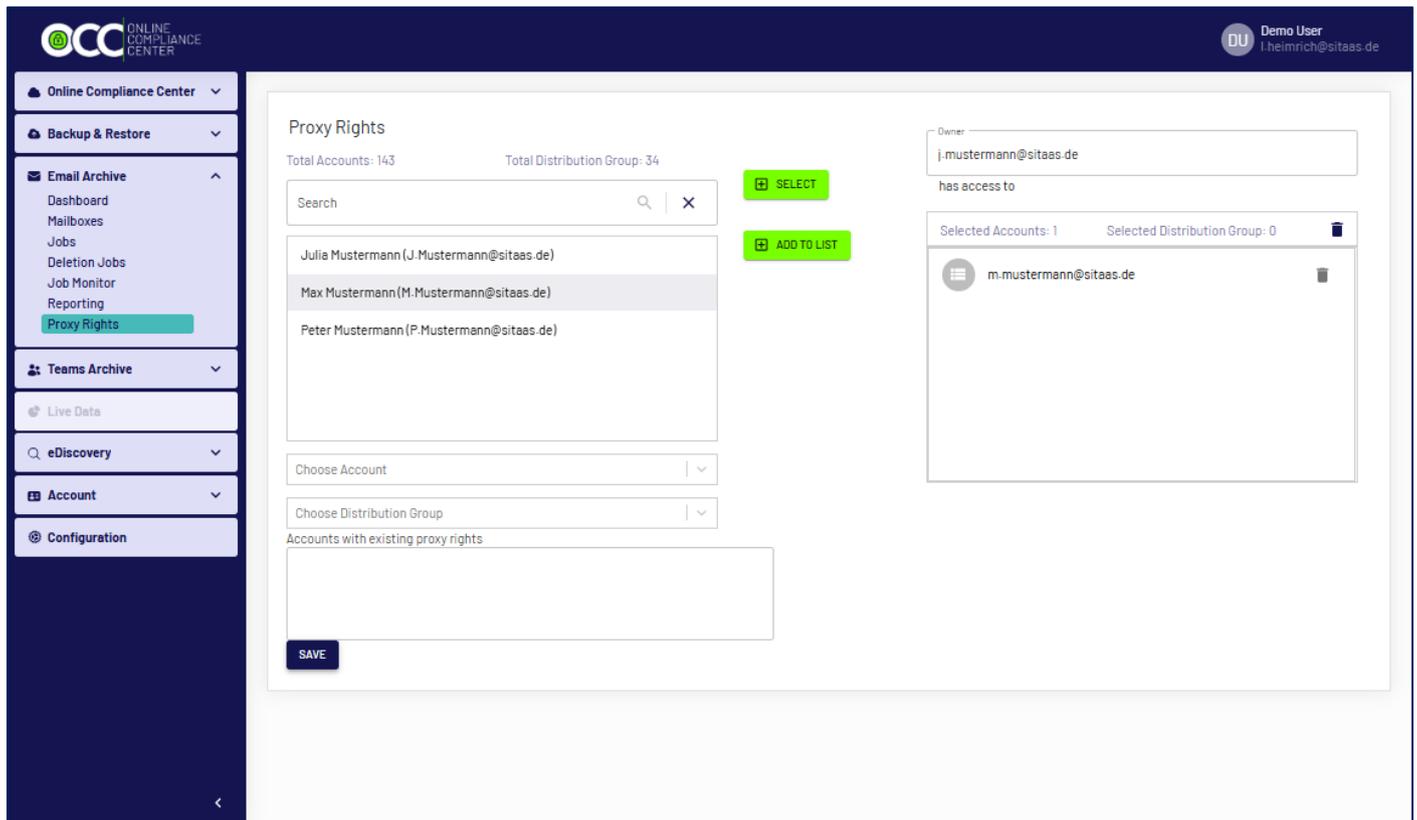
Click "Create" to complete and save the deletion job.

A message will appear confirming that the deletion job has been successfully created, and you can then view and edit it in the "Overview Deletion Jobs" section.

Proxy Rights

For compliance archiving, you can manually set delegation permissions. This allows a user to access another user's archive. Many customers apply the same delegation permissions from Exchange to the archive, which can be implemented through our support.

Please note that this setting is generally only relevant if your employees gain access to your archive via "Search."



The screenshot shows the 'Proxy Rights' configuration page in the Online Compliance Center. The interface includes a dark blue sidebar with navigation options: Online Compliance Center, Backup & Restore, Email Archive (with sub-items: Dashboard, Mailboxes, Jobs, Deletion Jobs, Job Monitor, Reporting, and Proxy Rights), Teams Archive, Live Data, eDiscovery, Account, and Configuration. The main content area is titled 'Proxy Rights' and displays 'Total Accounts: 143' and 'Total Distribution Group: 34'. A search bar is present with a search icon and a close button. Below the search bar is a list of accounts: Julia Mustermann (J.Mustermann@sitaas.de), Max Mustermann (M.Mustermann@sitaas.de), and Peter Mustermann (P.Mustermann@sitaas.de). To the right of this list are 'SELECT' and 'ADD TO LIST' buttons. Below the list are two dropdown menus: 'Choose Account' and 'Choose Distribution Group'. A section titled 'Accounts with existing proxy rights' is currently empty. On the right side of the page, there is a 'Owner' field with the value 'j.mustermann@sitaas.de' and a note 'has access to'. Below this is a 'Selected Accounts' section showing 'Selected Accounts: 1' and 'Selected Distribution Group: 0', with a list containing 'm.mustermann@sitaas.de'. A 'SAVE' button is located at the bottom left of the main configuration area.